



Job Vacancy: Veterinary Care Assistant, Two By Two Veterinary Centre

- Contract:** Permanent
- Hours:** Full Time 40 hours per week, part-time considered
Monday to Friday 8:30am-7pm on a shift basis
Plus 1 in 4 Sundays 10am-2pm
- Location:** Two By Two Veterinary Centre, Finchley, London N3 and
Two By Two Veterinary Centre, Alexandra Palace, London N22
- Salary:** £23,000 to £25,000 per annum dependent on experience and qualifications

About Two By Two Veterinary Centre

Two By Two Veterinary Centre is an independent veterinary centre established in 2017. Our Finchley practice has modern and spacious facilities and we are proud to have built up a loyal community of clients who to whom we provide a friendly, caring and individually tailored service that puts pets health and wellbeing first and foremost. Our newly built practice in Alexandra Palace will open in summer 2024 and provide a much-needed professional veterinary service to the community, and we are recruiting staff to work in our new centre.

We welcome pets of all shapes and sizes – whether they come with fur, beaks, scales or feathers. We always go that extra mile to give clients and their pets the very best level of support, care and professional advice that animals inevitably need through life.

Join our dynamic, professional team and be part of Two By Two Veterinary Centre's growth.

About the Role

The role of a Veterinary Care Assistant is critical to the smooth running of the busy small animal practice. This is a practical hands-on role where you will provide a high standard of pet care and wellbeing and support the veterinary team. You will be responsible for caring for animals and providing a hygienic environment. You will also provide updates to clients on in-patients via our app, and undertake some reception duties as part of the role.

Our staff cover the hours of Monday to Friday 8:30am-7pm and Sundays 10am-2pm on a shift pattern. This is an excellent starting position if you want to work in a Veterinary Practice.

Please note that this is not an apprenticeship position. Minimum age for application is 18.

Person Specification

You will have experience in working in a veterinary setting or animal welfare or rescue centre. You will have or be working towards a qualification in animal care.

We are seeking someone with a positive and helpful attitude with good communication skills. And of course, you must love working with animals. You will also be friendly and polite as you will interact with the team, suppliers and clients. Working in an independent practice means that you will be working as part of a fantastic team where self-starters will thrive in the role. An excellent attendance and punctuality record is critical.

Knowledge And Skills

- Previous experience in a veterinary setting or rescue centre
- Hands-on experience caring for cats and dogs; other animals advantageous
- High standard of spoken English and confidence in reading and understanding business English
- Excellent people/customer service skills
- Empathetic yet resilient
- Hold 5 GCSEs at grade C/4 or above to include Maths, English Language and a Science
- Hold or be studying for qualifications such as Veterinary Care Assistant Level 2 Diploma or equivalent, Veterinary Care Assistant Certificate, Animal Nursing Assistant Award or National Diploma in Animal Care.

Core Duties

- General care of animals (small animals and exotics), working patiently and compassionately
- Assisting veterinary surgeons in consultations, for example with animal handling and weighing
- Providing a comfortable and stress-free inpatient environment by tending to the animals
- Cleaning enclosures and feeding and tending to inpatients
- Assisting the veterinary and nursing team with prescriptions and making up surgical packs
- Ordering stock
- Relay appropriate information to/from clients to veterinary surgeons/nurses and/or management
- Under guidance you can expect to be handling patients for procedures, assisting with diagnostic tests, and sending tests for analysis
- Setting up and clearing down theatre for surgical procedures.
- Cleaning and tidying to ensure the practices look at their best

Other Duties

- Working on reception where needed, welcoming clients and answering the phone
- Communicating with clients about their pets via our app
- Willingness to promote the practice by preparing for / attending occasional events
- Be environmentally sound when possible
- Provide advice to clients on retail products and advise clients on their suitability
- Understand and always adhere to Health & Safety protocols and assist with maintaining a Covid-secure environment
- Maintaining a professional appearance

Training and Information

Training will be provided in a supportive environment. You will report to the Registered Veterinary Nurse. Internal learning will be provided as part of the role.

This job description does not necessarily cover every task or duty that might be assigned. There may be additional responsibilities as the needs of the business dictate, or in another branch in the future. Subject to three-month probation period.

Benefits

Salary: £23,100 to £25,000 per annum
No OOH, no Saturdays, no Bank Holidays
NEST Contributory Pension Scheme
22 days holiday plus 8 days Bank Holiday
Day off on birthday
Uniform provided
No OOH or Saturdays
Discounts on products and services

Apply now!

To apply, please send your CV containing your contact details, qualifications and grades, work experience, together with a covering letter, explaining how you meet the criteria required and are a suitable candidate to saskya.monchar@twobytwovets.co.uk. If you would prefer to work part-time hours, please state your preferences in your covering letter for consideration.

In the email subject line please state "Veterinary Care Assistant".

Deadline for applications: 20 May

Interviews: 28 and 29 May, morning

Start date: 17 June

Due to the high number of applications, we will reply to successful candidates only. No agencies.